

QUEENSTOWN WEDDINGS

Planning Checklist

Just Engaged - Congrats!

- YAY! - You've already made the best choice in choosing **Queenstown** as your wedding location.
- Register on the **QWA website** to start creating your dream wedding wishlist.
- Decide on a budget.
- Draft your guest list.
- Research your potential **Queenstown venues**.
- Decide which **season** you'll have your wedding.
- Create a **Pinterest board** and start gathering lots of inspiration.
- Consider a **wedding package** or **wedding planner** to keep things simple.
- Follow the **@queenstownweddings** instagram and save your favourite posts.

12-24 Months to Go

- Choose 2-3 potential dates and begin checking availability for your preferred date range.
- Book your **ceremony venue** and **reception venue**.
- Acquire any permits needed for your ceremony location.
- Book your **caterer and/or food trucks**.
- Choose your wedding party and let them know.
- Book your **photographer** and **videographer**.
- Book your **celebrant**.
- Finalise your guest list and send out **save-the-dates**.
- Book your **florist**, **cake designer**, **entertainment**, **planner**, and **hair & makeup**.

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6-12 Months to Go

- Choose your wedding day **attire** and **rings**.
 - Book your flights and **accommodation**.
 - Consider **live streaming** your wedding day.
 - Add extra fun to your reception with a **photo booth!**
 - Book your **transportation**.
 - Book in a **helicopter** for **epic mountaintop photos**.
 - Think about a **kids area** for the wedding.
 - Send out wedding **invitations**.
 - Create your wedding website with all the info your guests will need to plan their holiday, including **pre/post wedding activities**.
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3-6 Months to Go

- Finalise your wedding day timeline.
- Secure all the **styling, equipment hire** and **floral** details.
- Plan your **pre and post-wedding functions**.
- Start your 'must capture' photo list for your **photographer**.
- Book a **hair & makeup** trial for the week of your wedding.

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0-3 Months to go

- Apply for a **marriage license**.
 - Reconfirm travel and arrival details.
 - Send wedding timeline to all suppliers.
 - Send a playlist to **DJ / Band**.
 - Designate wedding duties and arrange wedding rehearsal.
 - Book **spa and beauty therapy** appointments.
 - Book an **attire** steaming appointment.
 - Write your wedding vows.
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Welcome to Queenstown!

- Complete your **hair** & **makeup** trials.
- Attend your wedding rehearsal.
- Have all wedding **jewellery** professionally polished.
- Enjoy an incredible Queenstown holiday with friends and family who will be thanking you for sharing such a special experience with them!
- Have the best.wedding.day.ever!

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Post-Wedding

- Make a list of people to thank for gifts or support.
- Create and send Thank You cards.
- Create & send wedding announcement.
- Review your wedding suppliers on their QWA listing, Google and Facebook
- Order wedding album & prints.

Now... Is it soon to plan the anniversary trip back to Queenstown?!

Wishing you all the best!

Enjoy the process and each other. You've got this!

QWA
QUEENSTOWN WEDDING
ASSOCIATION

[@queenstownweddings](https://www.instagram.com/queenstownweddings)
[#qwamember](https://www.instagram.com/queenstownweddings)

Don't forget to register for a FREE account on www.queenstownweddings.org to save all of your favourite Queenstown Wedding suppliers to your own personal dashboard and never lose track of which vendors you're interested in.